SPEAR TEMPS
4615 Southwest Freeway, Ste 470
Houston, TX 77042
Phone 713/622-7171 Fax 713/622-7771

TIME SHEET

Employee Name: _____ Title: _____

Department: _____ Supervisor: _____

Date	Start Time	End Time	Regular Hrs.	Overtime Hrs.	Total Hrs.
		Weekly Totals			

Employee signature: _____ Date: _____

Supervisor signature: _____ Date: _____